



Building
houses,
building
hope

Dear Applicant;

Thank you for your interest in owning a home through Hastings Area Habitat for Humanity. Habitat for Humanity is a Christian housing ministry using volunteer labor and financed through private donations. Our purpose is to help families obtain decent housing that could not otherwise afford a home.

Please read the following items to see if you meet our general guidelines for home ownership.

1. To qualify you must have a housing need. For example, overcrowding, poor heating, unsafe or unsanitary conditions.
2. You need to have lived in the Hastings area for one year.
3. You need to be a citizen or permanent resident of the United States.
4. You need to have a family income in the low to moderate range, and not be able to qualify for a conventional home loan.
5. With your permission, we will verify employment and income, verify checking and savings account balances, obtain a statement from your landlord, obtain a credit report, and ask for three references.
6. If you are approved for a Habitat home, you are expected to attend homeowner classes to discuss budgeting and home maintenance.
7. If approved for a Habitat home, we require that your family put in 300 "sweat equity" hours towards the construction of your home. The "sweat equity" hours can be in the form of helping with skilled or unskilled (painting, cleanup) labor.
8. If approved for a Habitat home a down payment of \$500 is required at the start of construction and approximately \$500 will be needed at closing.

If you feel you could qualify for the Habitat program based on the above guidelines we encourage you to fill out the enclosed application. All of the information is considered confidential. Please call 462-4187, ext. 150 or ext. 153 if you have any questions.

Family Selection Committee

Gay DeMars and/or Linda Eberle
123 Marian Road
Hastings, NE 68901



Hastings Area Habitat for Humanity

612 N. Lincoln
Hastings, NE 68901

Application for Housing

Date _____

Referred by: _____

PERSONAL INFORMATION:

Name of Applicant: _____
Last First Middle

Address: _____ (____)-____-____
Number Street City State Zip Code Telephone

Date of Birth: __/__/____ Social Security #: ____-____-____

Marital Status: Married: __ Unmarried: __ Separated: __ (Include: single, divorced, widowed)

Name of Co-Applicant: _____
Last First Middle

Address: _____ (____)-____-____
Number Street City State Zip Code Telephone

Date of Birth: __/__/____ Social Security #: ____-____-____

Marital Status: Married: __ Unmarried: __ Separated: __ (Include Single, Divorced, Widowed)

Others living with you now: (includes relationships to you such as child, sister, friend)

Name	Birth Date	Sex	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

CURRENT HOUSING INFORMATION

Address: _____

Name of Landlord: _____ Telephone #: (____)-____-____

How long have you lived at this address? _____ House? __ or Apartment? __

How many bedrooms do you have? _____ Monthly rent is? _____

What problems do you have with your present house?

EMPLOYMENT HISTORY

Please start with your present job.

1) **Employer:** _____ Telephone: (____)-____-____

Address: _____

Supervisor: _____

Dates Employed: From: _____ To: _____

of hours worked per week: _____

2) **Employer:** _____ Telephone: (____)-____-____

Address: _____

Supervisor: _____

Dates Employed: From: _____ To: _____

of hours worked per week: _____

3) **Employer:** _____ Telephone: (____)-____-____
Address: _____
Supervisor: _____
Dates Employed: From: _____ To: _____
of hours worked per week: _____

OTHERS EMPLOYED IN YOUR HOUSEHOLD:

Name of person working: _____
Employer: _____ Telephone: (____)-____-____
Address: _____
Supervisor: _____
Dates Employed: From: _____ To: _____
of hours worked per week: _____

ASSETS AND DEBTS:

Do you own a vehicle? _____ Make, Model & Year _____
Auto Loan Balance \$ _____
Loan Company? _____
What major appliances do you own? (Stove, Refrigerator, etc).

Child Care Cost Per Month \$ _____

OTHER ASSETS:

Checking Account: \$ _____ Name of Bank: _____
Savings Account: \$ _____ Name of Bank: _____
Other \$ _____
Child Support \$ _____
SSI \$ _____
Food Stamps \$ _____

OTHER DEBTS:

To Whom:	Under the Name of:	Account #	Amount	Monthly Payment
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Have you ever filed for bankruptcy? _____ Year _____ Chapter 7 or 13?
(Please circle)

What specific ways can you or your family help in building your home or supporting Habitat?
(For example: painting, building, etc)?

(3) PERSONAL REFERENCES: (Other than relatives): (For example: pastor, previous employer, etc.) Please send or give the enclosed "Request for Verification of Applicant Supplied Information" forms to those listed below.

Name	Address	Telephone #
1). _____	_____	_____
2). _____	_____	_____
3). _____	_____	_____

OTHER COMMENTS:

With this application please submit a copy of your Income Tax from previous year.

Received By _____ **Date:** _____

I certify that all of the information in this application is correct and true to the best of my knowledge. I understand that omissions of, or false and misleading information, may be grounds for my application being rejected. Furthermore, I understand that the completion of this application in no way guarantees that I will receive housing through Hastings Area Habitat for Humanity.

Signed Applicant

Date

Signed Applicant

Date

I/We give permission to Hastings Area Habitat for Humanity to check all and any references including but not limited to the previous landlords and personal references listed above. I also give permission to Hastings Area Habitat for Humanity to check my credit rating and such other checks as seem appropriate to determine my eligibility for a house through their program.

Signed Applicant

Date

Signed Applicant

Date

Please return the application to:
Hastings Area Habitat for Humanity
1832 West 9th Street
Hastings, NE 68901

Hastings Area Habitat for Humanity will do its best to keep the information in your application confidential. Hastings Area Habitat for Humanity does not discriminate on the basis of race, color, religion, national origin, sex, handicapping conditions, familial status, marital status, or age (provided the applicant has the capacity to enter into a binding contract.)





HASTINGS AREA
Habitat
for Humanity®

Please include the following items with your application:

1. Pay stubs and utility bills that cover one month for the applicant.
 2. Pay stubs that cover one month for the co-applicant.
 3. A copy of last years tax return with the W-2 forms for the applicant and co-applicant
 4. Sign the application to certify that the information is accurate.
 5. Sign the separate page that authorizes Habitat for Humanity to verify information in the application and to obtain a credit report.
 6. Contact your personal references.
-

Personal References:

Three forms are included in the packet for you to give to three personal references. Applicants will often ask employers, co-workers or church members to be a reference.

Changes in the Application:

Please notify Habitat for Humanity if there are any changes in your application, such as, changes in employment, phone number, address, or family status.



REQUEST FOR WRITTEN DISCLOSURE

I/We give our permission for HABITAT FOR HUMANITY to pull a credit report on me/us. We realize that this information is to be kept private and shall not be shared with any outside sources

NAME	LAST	FIRST	MIDDLE	JR./SR.
APPLICANT				
CO APPLICANT				
PRESENT ADDRESS/CITY/STATE			ZIP	
APPLICANT				
CO APPLICANT				
	DATE OF BIRTH	SOCIAL SECURITY NO.		
APPLICANT				
CO APPLICANT				

I am the person named above and I understand that federal law provides that a person who obtains information from a consumer reporting agency under false pretenses shall be fined under Title 18 of the United States Code, or imprisoned not more than two years or both

 APPLICANT SIGNATURE

 CO APPLICANT SIGNATURE



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Personal Reference Request

Name of personal reference _____

Name(s) of the applicants: _____

The applicant desires to be considered for housing through Habitat for Humanity and has given your name as a personal reference. Please send any information you can which will help us with our evaluation. Applicants must have a need for decent housing and they must be willing to partner with Habitat for Humanity. Partner families are expected to help with the construction of their home and the homes of others, pay for the cost of their home, and properly care for their home after it is constructed. If you have any questions concerning this request or the Habitat for Humanity program please call me at 462-4187, ext. 150 or ext. 153.

Sincerely,

Gay DeMars and/or Linda Eberle
Family Selection Chairpersons

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